

BOARD OF TRUSTEES MEETING MINUTES
July 26, 2021

Call to Order: Chair Thompson called the meeting to order at 6:00 p.m., and the following members answered roll call:

Lisa Wiersema	Margaret Tyne
Danelle Burrs	Kate Boyle
Student Trustee Caitlin Cheatham (remote)	

SVCC Staff: President, Dr. David Hellmich
Vice President of Academics and Student Services, Dr. Jon Mandrell
Vice President of Business Services, Kent Sorenson
Dean of Institutional Advancement, Dr. Lori Cortez
Dean of Information and Security, Eric Epps
Director of Facilities, Rich Groleau
Human Resources Director, Kathryn Snow
Director of Research and Planning, Joe Strabala-Bright
Board Assistant, Peggy Eshleman
Director of the SVC Foundation, Chris Pilling

Consent Agenda: It was moved by Member Tyne and seconded by Member Wiersema that the Board approve the consent agenda. In a roll call vote, all voted aye. Student Trustee Cheatham advisory vote: aye. Motion carried.

President's Report: Dr. David Hellmich mentioned three important upcoming dates: Fall Kickoff at the College on Friday, August 13, with a gathering afterwards at the Hellmich home; the Tri-Chamber Business After Hours on Thursday, August 19, hosted by Sauk at the College in conjunction with the three local chambers; and the Board of Trustees retreat and regular monthly meeting on Monday, September 27.

Kent Sorenson provided a report to the Board showing CARES and HEERF funds allocated to the College and spent by the College, indicating that 40% of funds spent have benefitted students directly. Kent gave projected figures for Fall 2021 and Spring 2022. Chair Thompson inquired how far back were the lost revenues calculated. Kent said we were able to go back to March 23, 2020.

Dr. Hellmich introduced Joe Strabala-Bright, who provided an update on the FY 2022 Fall enrollment. Joe explained the data shown are comparable to data from one year ago, and while they will fluctuate, they are trending in the right direction. After a question from Chair Thompson as to the number of local high school graduates, Joe explained that Illinois State Board of Education has not yet released its most recent data as to graduate numbers. Dr. Lori Cortez commented that College staff have been telephoning prospective students with over 2,000 calls made encouraging enrollment.

Joe also reported the College has been working for over a year on our Higher Learning Commission report. The report will be finalized on October 4, and he asked that Board members note the dates of November 1 and 2 as times when HLC personnel may ask to meet with them.

Lastly, Dr. Hellmich asked Joe Strabala-Bright to update those present on the Strategic Planning. Joe observed this is the fifth and final year of our current strategic plan. There will be a series of focus groups that will help provide information for the forming of the goals and objectives for the next five-year plan.

Reports/Comments from
Board Members:

Student Trustee Report: Student Trustee Cheatham reported as to a recent summer blood drive at the College as well as the SGA's project to create an updated social media page. Additionally, SGA has the following fall events planned: August 18, Caricatures; August 25, Pizza with the Prez; and September 1, Fall SaukFest.

Foundation Report: Dr. Lori Cortez noted that 45% of Fulton Freshman and 18% of Prophetstown Freshman signed up for the Impact Program. Those 38 students have completed 105 hours of volunteering in their communities in the first eight weeks of the program.

Dr. Cortez also reported that the Foundation started a new endowment, the Rory and Ryan Miller Memorial, meant to support Agriculture students. An anonymous donor from Dixon has provided a \$175,000 gift to the Impact Program. Lori thanked Board Member Tyne for inviting the Foundation to present to the Milledgeville State Bank Board of Directors on the Impact Program.

Finally, Lori announced that planning is underway for the Chocolate Rendezvous.

Chris Pilling noted that the Foundation is working on finalizing Fall scholarships that are due to be awarded by August 1. She said the Foundation is working on creating new endowments. Chris displayed the new SVC Foundation website and invited the Board to explore it.

ICCTA Report: Chair Thompson will attend the ICCTA Executive Committee Planning Retreat on August 20-21, in Kewanee, IL. Chair Thompson discussed the September visit of Executive Director, Jim Reed, for the SVCC Board retreat.

Faculty Appointment –
Biology:

It was moved by Member Wiersema and seconded by Member Boyle the Board approve the appointment of Dr. Lauren Orton for the 2021-2022 academic year as Professor of Biology beginning August 13, 2021, at an annual base salary of \$60,763.64. In a roll call vote, all voted aye. Student Trustee Cheatham advisory vote: aye. Motion carried.

FY 2022 Treasurers Bond:

It was moved by Member Boyle and seconded by Member Tyne the Board approve the attached Public Official Bond issued by The Hartford with a penalty of \$4,750,000 for Fiscal Year 2022. In response to a question from Member Wiersema, Kent indicated that the cost to purchase the bond was \$1,000 per million dollars. In a roll call vote, all voted aye. Student Trustee Cheatham advisory vote: aye. Motion carried.

FY 2022 Insurance
Renewal:

It was moved by Member Burrs and seconded by Member Wiersema the Board approve the College's FY 2022 Insurance premium payment to ICCRMC in the amount of \$135.961 to be paid from restricted liability, protection, and settlement funds. Kent Sorenson emphasized the cyber portion of the insurance as to exposure to ransomware. In a roll call vote, all voted aye. Student Trustee Cheatham advisory vote: aye. Motion carried.

Disposal of Obsolete
Equipment:

It was moved by Chair Thompson and seconded by Member Tyne the Board approve the equipment listed as obsolete to be disposed of in a manner appropriate to the condition of the equipment. In a roll call vote, all voted aye. Student Trustee Cheatham advisory vote: aye. Motion carried.

Requests to Serve
Alcohol:

It was moved by Member Burrs and seconded by Member Wiersema the Board approve serving alcohol on September 28, 2021, as part of the KSB Hospital Board Retreat to be held on the Sauk Campus. In response to a question from Member Tyne, President Hellmich indicated the entity serving the alcohol on behalf of KSB would be responsible for insurance. Chair Thompson asked how the Sauk Campus was chosen by KSB for their retreat; President Hellmich responded that KSB had been on campus for other meetings and asked to use our campus. In a roll call vote, all voted aye. Student Trustee Cheatham advisory vote: aye. Motion carried.

Closed Session:

It was moved by Member Tyne and seconded by Member Wiersema to move into closed session at 6:50 p.m. due to 5 ILCS 120/2(c) (2) – Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees. In a roll call vote, all voted aye. Student Trustee Cheatham advisory vote: aye. Motion carried. Closed Session began at 6:50 p.m.

Closed Session concluded at 6:54 p.m.

Approval of Closed
Session Minutes from
June 28, 2021:

It was moved by Member Boyle and seconded by Member Wiersema that the Board approve the closed session minutes from 06/28/2021. In a roll call vote, all voted aye. Student Trustee Cheatham advisory vote: aye. Motion carried.

Adjournment:

Since the scheduled business was completed, it was moved by Member Boyle and seconded by Member Wiersema that the Board adjourn. In a roll call vote, all voted aye. Student Trustee Cheatham advisory vote: aye. Motion carried.

The meeting adjourned at 6:55 p.m.

Next Meeting:

The next regular meeting of the Board will be in the Board Room at 6:00 p.m. on August 23, 2021.

Respectfully submitted,

Margaret Tyne, Secretary